



Texas Tech University

LUBBOCK, TEXAS 79409 / (806) 742-3886

The Faculty Senate

April 4, 1979

TO: Members of the Faculty Senate
FROM: Margaret Wilson, President
SUBJECT: Agenda for Meeting #14, April 11, 1979

The Faculty Senate will meet on Wednesday, April 11, 1979, at 3:30 p.m. in the Senate Room of the University Center. The agenda is as follows:

- I. Minutes of the March 14, 1979 Senate meeting
- II. Nominations for Councils/Committees - Dr. Helen Brittin
- III. Election of Officers
- IV. 1980 Fall Schedule

August 20-21 (W-Th) 2nd SS Finals
August 22 (F) Grades due
August 28-29 (Th-F) Registration
December 15-19 (M-F) Final Exams
December 20 (Sat.) Final Grades due

V. Announcements

- A. Conduct of Senate meetings
- B. Excerpts from Standing Committee Minutes
- C. Excerpts from Academic Council Minutes
- D. Letter from Representative Nolan Robnett
- E. Correspondance

VI. Other Business

ANNOUNCEMENTS

- A. Following the March meeting I had both phone calls and letters from Senators voicing dissatisfaction with the meeting. I must take a great deal of the blame for the conduct of that or any Senate meeting. However, I do ask that each of you in the future speak concisely and to the point and, as one Senator pointed out, let us all attempt to keep our discussions from becoming "repetitious and cumulative." At no time do I wish to prevent a Senator from giving input germane to the discussion. You can help me by giving careful consideration to the remarks which you wish to make. If I should seem like a school teacher lecturing to a class, forgive me; old habits die hard. I shall try, with your help, to make our last two meetings both productive and expeditious.
- B. Minutes of the following committees are in the Faculty Senate Office for your use if you so desire.

Library Committee February 20, 1979:

Rare Book Collection subcommittee: Mr. Janeway reported that his program for development had been sent to Dr. Hardwick, who had forwarded it to the appropriate Planning Office. There an outlay or design and cost-estimate will be made. Concern was expressed that ultraviolet-protective light sleeves had not been installed in the present rare book area although they are now available in the Library. It was recommended that the Vice President for Development seek funds for the development of a facility for the rare book collection. Discussion also centered on the use which would be made of the second floor space when the rare books removed. Ways of giving more space to display of current periodicals and better ways to display them were discussed. Copying Services: Seven replies out of twelve requested have been received on questionnaires concerning copying services. A full, written report will be presented at the next meeting. Prior to the next meeting enquiries will be made on this campus concerning any restrictions placed on the makes of copying machines which may be leased or purchased with State funds and non-State funds. Mr. Bill Dean and the manager of the Savin concession will be invited to the next meeting.

Campus Security and Emergency Committee

Annual Report

The committee reviewed procedures for handling natural and man-made disasters on campus. The Emergency Operations Plan for TTU and TTUSM was reviewed and updated. Several significant changes were noted including installation of a new 480 station group telephone alerting system which replaced the 40 station system. In the event of a tornado watch, warning or other emergency condition the new system can now notify many additional areas. A letter explaining the Telephone Alert System and the action required by the person receiving the call was distributed to all departments connected to the system. The Committee expressed concern that the existing siren could not be heard outside the building. Bill Payne, Civil Defense Director for Lubbock, indicated that the city is seriously considering phasing out siren warning systems. The siren on campus is used primarily to warn persons outside of buildings. Since it can be heard effectively, the committee recommends no additional sirens be added. On February 28, 1979 a test of the entire emergency alerting system was conducted. "The communications link between Texas Tech and the City of Lubbock's Emergency Operations Center, the Telephone Alert System, the siren, the classroom bell system and the residence hall alarm system were [sic] checked to assure that they were operational." The film, "Tornado" was shown in the UC on closed circuit TV that same day. Beginning February 20, 1979 the staff of Environmental Health and Safety distributed tornado posters with tear-off cards providing instructions on appropriate actions to be taken in the event of a tornado. The UD, KTX-TV and KTX-TM will continue to disseminate information relative to severe weather watches and warnings during the next few months.

Agri. Sciences - 1976-77 - 2; 1978-79 - 2; goals - 2; A&S 1976-77 - 12; 1978-79-26; goals - 14; BA - 1976-77-0; 1978-79-0; Goals-0; Educ. - 1976-77-4; 1978-79-4; Goals-5; Engr. - 1976-77-3; 1978-79-8; Goals-6; Home Ec. - 1976-77-2; 1978-79-2; Goals-1; Law - 1976-77-0; 1978-79-0; Goals-0. In summary, in 1976-77 there were 664 male faculty and 150 women faculty; in 1978-79 - 664 male faculty and 147 women faculty. This is a 2.7% increase in male faculty from 1976-77 through 1978-79 and a 2% decrease in female faculty for the same period. In total faculty minorities other than women per se, in 1976-77 there 13 male and 6 female minority faculty members; in 1978-79, there were 36 male and 6 female minority faculty members. This represents an increase of 177% in minority male faculty and 0% in minority women faculty. Another interesting observation is that with the exception of Arts & Sciences, the goal for one year is identical to the actual count for the preceding year. (editorial comment: Forgive me, but I must reflect that if affirmative action on this campus as it relates to faculty is not dead, it is at the least gravely ill!)

D. Status and Goals-Administrative, Professional & Classified. Under the Administrative category, the following is found: VP, Academic Affairs - 1977-78 - 17 males, 3 females (actual). The goal for 1978-79 was 16 males, 4 females and for 1979-80 is 15 males, 5 females. There was 1 male minority person with the goal for 1978-79 and 1979-80 being 2 male minority persons. VP, Administration - 1977-78- 31 males, 5 females (actual). The goal for 1978-79 was 30 males, 6 females and for 1979-80 is 29 males, 7 females. There were 0 minority persons with the goal for 1978-79 being 1 female and for 1979-80 being 1 female and 1 male minority person. VP, Student Affairs - 1977-78- 34 males, 12 females (actual). The goal for 1978-79 was 33 males, 13 females and for 1979-80 is 32 males, 14 females. There were 3 male minority persons, 0 female with the goal for 1978-79 being 4 male and 0 female and for 1979-80 being 5 male and 1 female minority persons. Under the Professional category, the following is found: VP, Academic Affairs - 1977-78 - 18 males, 29 females (actual). The goal for 1978-79 and for 1979-80 remained the same. There were 0 minority persons with the goals for 1978-79 and 1979-80 being 0 male and 1 female minority person. VP, Administration- 1977-78- 7 males, 7 females (actual). The goal for 1978-79 and for 1979-80 remained the same. There were 0 minority persons with the goal for 1978-79 being 1 male and for 1979-80 being 1 male and 1 female minority person. VP, Student Affairs - 1977-78 - 8 males, 15 females (actual). The goals for 1978-79 and 1979-80 remained the same. There was 1 male and 1 female minority persons with the goal for 1978-79 being 2 male and 1 female and for 1979-80 being 3 male and 1 female minority persons. Under the Classified category, the following is found: VP, Academic Affairs - 1977-78 - 22 males, 82 females (actual). The goal for 1978-79 was 21 males, 83 females and for 1979-80 it was 20 males, 84 females. There were 3 male and 6 female minority persons with the goal for 1978-79 being 4 male and 7 female and for 1979-80 being 5 male and 8 female minority persons. VP, Administration-1977-78- 345 males, 288 females (actual). The goal for 1978-79 was 344 males and 289 females and for 1979-80 it was 342 males, 291 females. There were 129 male and 125 female minority persons. The goal for 1978-79 was 131 male and 126 female and for 1979-80 it was 134 male and 128 female minority persons. VP, Student Affairs - 1977-78 - 89 males, 349 females (actual). The goal for 1978-79 was 88 males, 350 females and for 1979-80 it was 87 males, 351 females. There were 34 male and 129 female minority persons. The goal for 1978-79 was 36 male and 130 female and for 1979-80 it was 39 male and 131 female minority persons. Thus endeth the resume of Affirmative Action Report. Neale Pearson will have the full report at the April meeting for you to look at on question.

Tenure and Privilege Committee

March 6, 1979

The committee discussed the statement it was preparing to send to Dr. Mackey regarding the giving of reasons to faculty members who do not receive tenure. Drafters of various sections will redraft to get format the same.

5. Academic Affairs Office was asked to outline the scope and some of the variables to be considered if a comprehensive review of the freshman experience should be undertaken. Of concern are freshman curricular programs, attrition rates, placement of courses, internal processes for advising and assisting students and other related matters. The matter will also be discussed with the Administrative Council.
6. Dr. Hardwick asked that before the end of the spring semester each chairperson or coordinator provide the Dean with certification that an individual interview with each faculty member has taken place as part of the review process. Each Dean will notify Academic Affairs Office when the activity has been completed.
7. Deans were asked to be ready during April to discuss goals and progress of their units with Dr. Hardwick.
8. "Texas Tech is participating in the attempt to answer legislative inquiries through the Faculty Information and Review Service. Various inquiries from legislators are being routed to faculty with apparent expertise in the areas under question. When it is not evident which source should be addressed, Deans asked that inquiries be sent to them for forwarding to appropriate faculty members. This is a voluntary involvement in an attempt to provide information to the legislature, but one for which prompt response is needed. If some of the questions cannot be readily addressed, the materials should be returned to the Academic Affairs Office so the query can be rerouted or a negative response can be filed."

March 13, 1979

1. Salaries for employees above the maximum salaries for their classification were discussed. The Council was concerned about the effect of inflation and consensus was that the ranges should be adjusted periodically and that change in classifications might be considered.
2. Deans were asked to work immediately with their units to develop criteria for consideration of faculty for merit increases in salary. Faculty should be involved in the development or review of merit criteria. This should result in clearly defined and published merit criteria for use in the upcoming budgeting process. Procedures for application of the merit criteria should result in procedurally similar treatment for each faculty member in a given unit. Budgeting for faculty salaries was discussed. There was general agreement that the usual increments of \$1,000 for those promoted from assistant to associate professor and \$1,500 for those promoted from associate to full professor should be provided. Merit increases may be granted in addition to promotion increases. Merit increase guidelines were tentatively considered to be from 3-9%. Merit increases above 9% were not authorized. Any salary adjustments requiring increases above that level must receive prior approval from the Academic Vice President's Office. Although the appropriations bill has not been passed, there is some expectation of an increase of approximately 5% in faculty salaries. "It is the current understanding that these funds are to be distributed on a merit basis and there will be no uniform cost-of-living or mandated increases for faculty personnel."
3. Copies of the Faculty Recruitment Checklist were distributed to Deans who were asked to insure that the procedure checklist was completed for each vacancy and that the checklist be filed with the Office of Academic Affairs when the employment of a faculty member is completed. Discussion then centered on consideration of the retirement policy. "The possibility of long term faculty members taking retirement and then teaching on a one-third basis while drawing retirement was suggested as an attractive alternative to full-time employment for some individuals." The Board of Regents is scheduled to take action on the retirement policy at the March 30 meeting.



Texas Tech University

LUBBOCK, TEXAS 79409 / (806) 742-3656
The Faculty Senate

April 2, 1979

TO: MEMBERS OF THE FACULTY SENATE

FROM: COMMITTEE ON COMMITTEES

Helen Brittin
Paul Dixon
James Eissinger
Vincent Luchsinger

George Tereshkovich
Roger Troub
Darrell Vines

SUBJECT: List of Nominees for Senate and University Committees and Councils

The Senate will nominate persons to fill vacancies on Senate and University Committees and Councils at the Senate meeting on April 11, 1979. Enclosed is the list of nominees for Senate and University Committees and Councils submitted by the Committee on Committees.

The Committee on Committees has tried to make nominations so that, in so far as is possible:

1. all colleges are represented on all committees
2. a person does not serve on more than one university committee at a time and
3. all persons who indicated a willingness to serve on university committees are allowed to serve.

Please be aware of the procedure to be used if you desire to amend the list of committee nominees. "At the Senate meeting, Senators may amend the list of committee nominees only by moving to strike a name and substitute another" (Faculty Senate Minutes, May 10, 1978). Because the University President has requested a completed nomination form for each nominee immediately following the April 11 Senate meeting, any Senator who nominates a person at the April 11 meeting must have obtained the consent of the person to serve as evidenced by a completed form. The completed form must be given to the Chairman of the Committee on Committees when the amendment is made. (Forms available in the Faculty Senate Office)

Please be aware that, although all voting faculty were mailed letters and forms requesting nominations, in many cases response by faculty was insufficient to fill the vacancies and the Committee on Committees has solicited nominations.

Enclosure

NOMINATIONS FOR FACULTY SENATE AND UNIVERSITY COMMITTEES AND COUNCILS

Academic Affairs and Status Committee

- 1 A&S - Earlene Paynter, Speech Pathology
- 1 BA - Louise Luchsinger, Marketing
- 1 Law - cannot get and not appropriate; therefore A&S - Mike Bobo

Grievance Committee - should have tenure

- 1 BA - Charles Dale, Business Law
- 1 Law - David Cummins,

Academic Budget Council

1. Billy Freeman, Agricultural Economics
2. Monty Strauss, Mathematics
3. John Cobb, Physical Education
4. Pat Dunne, Marketing

Athletic Council

1. Margaret Wilson, Health, Physical Ed. & Recreation
2. Clarence Bell, Mechanical Engineering
3. David Northington, Biological Sciences
4. Robert Sweazy, Civil Engineering
5. Panze Kimmel, Education
6. Valerie Chamberlain, Home Economics Education

Honors and Awards Council

1. Beatrice Alexander, Classical & Romance Languages
2. R. G. Vern, Architecture
3. Stephen A. Rubinfeld, Business Administration
4. Olive Jensen, Art

Academic Publications Policy Committee

1. Oscar Francke, Entomology/Biological Sciences
2. Willard E. Robinson, Architecture
3. Julian Spallholz, Food and Nutrition
4. Jeffrey Smitten, English
5. Dennis Harp, Mass Communications
6. Nina Ronshaussen, Education

Admissions and Registration Committee

1. William J. Kolarik, Industrial Engineering
2. Donald Rude, English
3. Walter Cartwright, Sociology
4. Danny R. Mason, Health, Physical Ed. & Recreation
5. Gary Blackburn, Education

Affirmative Action Committee - 1 elected by the Senate

1. Neale J. Pearson, Senate (Political Science)

Artists and Speakers Committee

1. Elizabeth Sasser, Architecture
2. Wildring Edwards, Home and Family Life
3. Paul Ellsworth, Music
4. Rubin Berez-divin, Philosophy

Nominations for Committees, page 2

Benefits and Retirement Committee

1. Cliff Kehd, Civil Engineering
2. Lewis Hill, Economics
3. Harry Jebson, History
4. Eleanor Woodson, Clothing and Textiles

Bookstore Advisory Committee (someone with accounting or finance background)

1. Pat Hayes, Finance is requested)
2. Don Gustafson, Electrical Engineering
3. Leon Higdon, English
4. Thomas Jones, Education

Campus Security and Emergency Committee

1. Lloyd Urban, Civil Engineering
2. Roger Schaeffer, Political Science
3. Betty Johnson, Education
4. Kenneth Wray, Civil Engineering

Code of Student Affairs

1. Charles Bubany, Law
2. Theodore Taylor, Economics
3. Kishor Mehta, Civil Engineering
4. Joyce Arterburn, Health, Physical Ed. & Recreation

Convocations Committee

1. Lewis Hunt, Mathematics
2. Tom Stenis, Electrical Engineering
3. Ruth Volz, Home Economics Education
4. Richard Sparkman, Business Administration
5. Larry Hovey, Education
6. Frank Hons, Plant and Soil Science

International Education Committee

1. David Simpson, Range and Wildlife Management
2. Marvin Dvoracek, Agricultural Engineering
3. Lorum Stratton, Classical and Romance Languages
4. Helen Furkitt, Political Science
5. Roberto Bravo-Villarroel, Classical and Romance Languages
6. Julie Jones, Education

Library Committee

1. Ronald Galyean, Food Technology
2. Gregory Brock, Home and Family Life
3. Ralph Ramsey III, Civil Engineering
4. L. D. Clements, Chemical Engineering
5. Ernest W. Sullivan II, English
6. Murray Coulter, Biological Sciences
7. Diane Wood, Classical and Romance Languages
8. L. G. Butler, Education

Minority Affairs Committee

1. Lamont Johnson, Education
2. Peggy Bright, Art
3. Otto Schacht, Ag Engineering and Technology
4. T. J. Patterson, Business Administration

Nominations for Committees, page 3

Parking Violations Appeals Committee

1. Rae Harris, Geosciences
2. John Miller, Mathematics
3. Jeanette Jenkins, Home & Family Life
- 4.
- 5.
- 6.

Special Hearing Panel for Tenure and Privilege Committee - 10 senior faculty
elected by the Senate

1. Henry Wright, Range and Wildlife Management
2. Daniel Benson, Law
3. George Peng, Architecture
4. Robert Sweazy, Civil Engineering
5. Robert G. Venn, Architecture
6. Kishor Mehta, Civil Engineering
7. Robert Bonnington, Economics
8. Otis Templer, Geography
9. Mary Van Appledorn, Music
10. Joe Cornett, Education

Student Financial Aids/Scholarship Committee

1. B. L. Allen, Plant and Soil Science
2. John Craig, Electrical Engineering

Student Publications Committee

1. Richard Maxwell, Law
2. Yung Tsai, Sociology
3. Jon Wardrip, Mass Communications
4. Shirley Koeller, Education

University Discipline Committee - 4 and 4 alternates

1. George Tereshkovich, Plant and Soil Science
2. Jacquelyn Lambert, Health, Physical Ed. & Recreation
3. Wolodomir Zyla, Germanic and Slavic Languages
4. Maryanne Reid, Education

Alternates

1. Harry Walker, Economics
2. Don Watts, Architecture
3. John Deethardt, Speech Communications
4. James Harper, History

University Discipline Appeals Committee - 4 and 4 alternates

1. Jack Goodwin, Management
2. David Davenport, Mathematics
3. David Blackner, Chemistry
4. C. E. Teske, Engineering Technology

Alternates

1. Jane Geders, Food and Nutrition
2. Richard Weaver, Theatre Arts
3. Max Miller, Food Technology
4. ? , Business Administration

Nominations for Committees, page 4

Ad Hoc Committee of Faculty Senate to Select Faculty To Attend Out-of-town Football Games

1. Agricultural Sciences - George Tereshkovich
2. Arts & Sciences - Harry Walker
3. Business Administration - Lotus Blackwell
4. Education - Joe Cornett
5. Engineering - William Portnoy
6. Home Economics - Martha Logan
7. Law - Robert E. Wood